

Auburn School Committee Meeting Agenda
5 West Street, Auburn, Massachusetts 01501

November 15, 2023 - 6:00 p.m.

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Television: Charter Channel 194

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Call to Order:

The meeting of the Town of Auburn School Committee is being conducted both in person and remotely, consistent with Chapter 107 of the Acts of 2022, which suspends the requirement of the Open Meeting Law to have all meetings in a publicly accessible physical location. Further, all members are allowed to participate remotely as long as reasonable public access is afforded so that the public can follow along with the deliberations of the meeting.

For the public to join the meeting remotely through Zoom, please use the link posted on the agenda on the Town's Website.

All supporting materials that have been provided to members of this body, is available on the Town's website. The public is encouraged to follow along using the posted agenda.

Please note that this meeting is being recorded by Auburn Cable Television. Thank you.

Pledge:

Our Vision: The Vision of the Auburn Public Schools is to educate and prepare students for the opportunities and challenges of a changing world.

Our Commitment: We will create, maintain, and support an environment that fosters a sense of belonging for all students in our schools respecting race, color, sex, religion, national origin, sexual orientation, gender identity, homelessness, poverty, spoken language and ability.

CITIZENS' COMMENTS: *Per School Committee Policy BEDH, speakers will be allowed up to three (3) minutes to present their material and must begin their comments by stating their name and town precinct. The public comment section shall not exceed 15 minutes and all speakers are encouraged to present their comments in a respectful manner. Topics for discussion should be limited to those items within the School Committee's scope of authority: review and approval of the school district budget, the performance of the Superintendent and the policies of the District.*

SPECIAL RECOGNITIONS:

MINUTES: 11/4/23

STUDENT REPRESENTATIVES REPORT:

SUPERINTENDENT'S REPORT:

Student Spotlight

Auburn High School Fall Musical Review

UNFINISHED BUSINESS:

Beth's Goals Update

Information

In your packet you will find a November 2023 update to the Superintendent's Performance Goals for this school year.

Budget Update

Information

The intention was to provide you with the first draft of the FY25 Draft Budget document this evening. Given a recent discussion with Town Leadership, we have determined that some revisions to the initial draft are necessary. We hope to maintain the budget timeline shared with you previously and we will keep you apprised of our progress.

Policy Updates

Action

This will be the third and final reading of these policies.

Policy DA - Fiscal Management Goals - Third Reading

Policy DB - Annual Budget - Third Reading

Policy DBD - Budget Planning - Third Reading

Policy DBG - Budget Adoption Procedures - Third Reading

Policy DD - Grants, Proposals, And Special Projects - Third Reading

Policy DIE - Audits - Third Reading

Policy DI - Fiscal Accounting and Reporting - Third Reading

Policy DJ - Purchasing - Third Reading

Policy DJA - Purchasing Authority - Third Reading

Policy DJE - Procurement Requirements - Third Reading

Recommended Motion.....to approve the updates to policy DA, BD, DBD, DBG, DD, DIE, DI, DJ, DJA & DJE

NEW BUSINESS:

Field Trip Policy Discussion

Information

In your packet you will find our current policies related to out of state and overnight field trips. Given some recent requests for such, and unrest around the world, it seemed prudent to revisit these policies to ensure that our students and staff are both well supported and well protected. I look for your input on these and anything suggestions you may have for improvement of this process. New policies for discussion are: JJH-Student Late Night or Overnight Travel and JJH-R-Student Travel Regulations.

Chamber of Commerce Mini Grant Winners

Information

The staff members listed below are the 2023-2024 Auburn Chamber of Commerce Mini Grant winners. Applicants were eligible to apply for up to \$ 500. We thank the Chamber of Commerce for their generosity and we thank the staff members who applied. Their efforts will enhance the learning experience of our students.

Kim Sicurella	AMS	A Healthy Body is a Healthy You
Jenna Bailey	Bryn Mawr	Molding Minds
Haley Daigneault	Bryn Mawr	It All Matters!
Sarah Schofield	Bryn Mawr	Snazzy Sight Word Sensory Kinesthetic Approach to Learning
Kristin Sandberg	Bryn Mawr	Getting "Techie" With It!
Susan Chianese	Bryn Mawr	Wellness Wednesdays
Stephanie Fontaine	SWIS	Could This Be the Biggest Place Value Chart Ever?
Susan Lopez	SWIS	PBIS Props and Skit Kits

TEACHING AND LEARNING REPORT:

Monday evening through Wednesday (November 13, 14 and 15), a team of educators from Auburn High School and I are on a DESE-promoted Learning Excursion to Casco Bay High School in Portland, Maine. We applied for this opportunity last November, were accepted and have been preparing our team for this unique professional development opportunity. Dan Delongchamp, April White, Nicole Vecchio, Karen Ballway, and Jim Adams are visiting this school of just over 400 students where relationship-building and personalized instruction are hallmarks of this diverse school community. These focus areas closely align with two initiatives that have been at the forefront of our work in Auburn, relationship-mapping and Universal Design for Learning. I look forward to reporting out with details from our visit on November 29.

BUSINESS/FINANCIAL REPORT:

Year to Date Budget Report

Information

Mrs. Wirzbicki has provided a year to date budget report dated 10/27/2023 for your review.

Budget Transfers

Action

Mrs. Wirzbicki has provided a listing of Budget Transfers dated 10/30/2023 between the same series for your information and between different series for which she is seeking your approval.

Recommended Motion.....to approve the list of Transfers dated 10/30/2023 as presented by the Business Manager.

Executive Session: If needed for Negotiations

Action

Recommended Motion.....to adjourn into executive session to discuss the bargaining position with personnel that could be compromised if discussed in open session. We will not return to open session.

Adjournment Roll Call Vote:

MINUTES

SCHOOL COMMITTEE MEETING

Location: 5 West Street, School Committee Room

November 1, 2023 6:00 p.m.

In Attendance:

Absent

Zoom

Jessie Harrington

Cecelia Wirzbicki, Business Manager

Meghan McCrillis

Brooke Wrenn

Samantha Rapahel

Stef Parker

Beth Chamberland, Superintendent

Alan Keller, Assistant Superintendent

Isabella Faber

Jennifer Stanick, Pak Principal

Karen Ballway - AEA Vice President

Katie Luby - AEA President

Libby Dumais - AHS Teacher

Dave Cutler - AHS Teacher

Aviana, Jennifer Germano 251 Prospect St - Student Spotlight

Tylor Germano & Mahlik Delille - 23 Ridgewood Drive - Student Spotlight

James Jr, James & Lisa Marie Soto 16 Barbara Ave - Student Spotlight

Savannah & Danielle Tobin 17 Meadowbrook Rd- Student Spotlight

Maxwell & Emily Van Ness-Wells 27 Arrington Street - Student Spotlight

CALL TO ORDER:

Jessie Harrington called the meeting to order at 6:00p.m.

Meghan McCrillis read out loud the Auburn Public School Vision & Commitment.

CITIZENS' COMMENTS: None

SPECIAL RECOGNITIONS: None

Minutes: 10/4/23

Jessie Harrington entertained a motion to accept the minutes from 10/4/23

Meghan McCrillis made a motion to accept the minutes from 10/4/23. Samantha Raphael seconded the motion, it was unanimously approved.

STUDENT REPRESENTATIVES REPORT:

Isabella Faber:

SUPERINTENDENT'S REPORT:

Student Spotlight

Dr. Chamberland invited Pakachoag Principal Jennifer Stanick and the students from Grade 1 to give an update on their Community Service Learning Project supporting Auburn Youth and Family Services.

Jennifer Stanick introduced the following students:

Aviana Germano

James Soto

Savannah Tobin

Maxwell Van Ness-Wells

Each student spoke of how they asked families to donate household items to be donated to Auburn Youth and Family Services. They collected toiletries, clothing and household items.

Jennifer Stanick thanked the families for their donations and Joe Fahey for delivering the items. They will prepare for their food drive next.

Brooke Wrenn told the students they did a great job speaking this evening and the entire committee thanked them for all their hard work.

Dr. Chamberland took this opportunity to thank the community for their donations throughout the year, as well as AYFS for their hard work for the community.

Jessie Harrington thanked everyone for their support for the AYFS Wine dinner that was held on October 26, 2023. They broke last year's record.

Unfinished Business:

Budget Update

Dr. Chamberland: Mrs. Wirzbicki and I have met with each building principal and member of the Leadership Team regarding their individual budget proposals. We are in the process of compiling all of that information into the FY25 proposed budget working to retain positions related to the social and emotional health of our students. This year, we will present the School Committee with the draft budget document at the meeting on November 15, 2023. Formal budget presentations will take place at the School Committee meeting on November 29, 2023. This will allow time for the Committee to prepare any questions they may have.

Policy Updates

Dr. Chamberland presented the following policy updates for a second reading.

Policy DA - Fiscal Management Goals - Second Reading

Policy DB - Annual Budget - Second Reading

Policy DBD - Budget Planning - Second Reading

Policy DBG - Budget Adoption Procedures - Second Reading

Policy DD - Grants, Proposals, And Special Projects - Second Reading

Policy DIE - Audits - Second Reading

Policy DI - Fiscal Accounting and Reporting - Second Reading

Policy DJ - Purchasing - Second Reading

Policy DJA - Purchasing Authority - Second Reading

Policy DJE - Procurement Requirements - Second Reading

Middle School & High School Surveys

Dr. Chamberland said the survey has been prepared and will be sent out to families and staff Monday of next week. She will share the results at a later meeting.

Comprehensive Health and Physical Education Framework

Dr. Chamberland: At the School Committee Meeting held on October 4, 2023, the committee was provided with a copy of the Comprehensive Health and Physical Education Framework released by the Department of Elementary and Secondary Education recently. Our staff, the principals, and Mr. Keller continue to review the new framework for implementation in Auburn. As with all frameworks, we carefully review not only the materials to be used to support the teaching of the topics but also the content in the framework itself to ensure it supports the Strategic Plan and goals of the Auburn Public Schools. On January 2, 2024 we have a Professional Development Day and plan to dig through it with staff.

New Business

Health and Wellness

Dr. Chamberland: In the packet you will find a letter that went out to families on Friday, October 27th. This letter, developed by our Lead Nurse, Kerri Gustafson, provides a guideline for families on when their child should stay home due to illness. This letter addresses health related issues such as cold, flu, COVID 19, the use of antibiotics and rashes. I share this in the hope that this information will be shared widely so that we are able to keep our school community as healthy as possible.

MASS/MASC Joint Conference

Dr. Chamberland: Myself along with School Committee Chairperson, Jessie Harrington, Vice Chairperson, Meg McCrillis, and Member Brooke Wrenn will attend the three day Massachusetts Association of School Superintendents/Massachusetts Association of School Committees Joint Convention being held in Barnstable, MA on November 8, 9 & 10. This is a yearly opportunity to hear about new and innovative School Committee/Superintendent practices.

Educator Evaluation

Dr. Chamberland: Principals are in the process of finalizing Educator Evaluation Goals with all teaching staff. Some of the primary themes of goals across the district for both educators and administrators include the implementation of Universal Design for Learning, the use of data to ensure all of our students and subgroups of students are making effective progress, the modeling and application of Restorative Practices and School Climate to ensure staff feel safe and supported and all students feel a sense of belonging in our schools while continuing to focus on Relationship Mapping. We are also working with a Committee of Educators and Administrators to update the Educator Evaluation process starting next school year to align with a newly released draft of a model rubric for teachers that may be implemented next school year.

AHS Quebec City Field Trip

Dr. Chamberland introduced Libby Dumais, French teacher at Auburn High School to present information related to a proposed trip to Quebec City.

Libby spoke about the trip and provided details:

- Same itinerary as last year
- Same tour company
- Same bus company
- Hopefully the same tour guide
- Interest survey sent out to students, 81 asked for more information
- Limited time to fundraise, but does have ideas to help offset the 3 meals that are not covered and the tip for the bus driver
- The trip will cost \$61 more this year than last year.

Brook Wrenn comments how much she enjoyed listening to the kids talk about the trip last year and is happy it is happening again.

Dr. Chamberland asked if there was a plan for bad weather that could impact the trip. Because if it comes down to a safety issue, there needs to be a plan,

Libby Dumais said she always encourages the students to take the trip insurance. If the company cancels due to weather, they will reschedule or refund the money. Libby also mentioned that one of the chaperones will be a nurse.

Jessie Harrington asked if anyone was turned away from attending last year?

Libby Dumais said no, everyone that showed interest in going was given the opportunity to attend. She said she also prioritizes students enrolled in French and Seniors.

Jessie Harrington thanked Libby for being a teacher in the district for 18 years and for planning a trip that did not involve students taking a plane.

Dr. Chamberlain said students are only missing one day of school which is great!

Jessie Harrington entertained the motion to approve the Auburn High School field trip to Quebec City January 11, 2024 to January 14, 2024.

Brooke Wrenn made a motion to approve the Auburn High School field trip to Quebec City January 11, 2024 to January 14, 2024. Samantha Raphael seconded the motion, it was unanimously approved.

TEACHING AND LEARNING REPORT:

Alan Keller: STEM Week takes place in Massachusetts during the third week in October each year and our teachers and students were fully engaged in embracing Governor Healey's theme this year: "Your STEM future is our STEM future." Alan showed slides that are in the packet.

MCAS

Alan Keller: Following the October 4 presentation on statewide MCAS trends, we will examine highlights and areas for growth in our Auburn data. Alan showed slides that are in the packet.

The committee agreed this is a snapshot of one day in time, one source of data to measure our students' achievements.

BUSINESS/FINANCIAL REPORT: None**Executive Session**

At 6:55pm Jessie Harrington entertained the motion to adjourn into executive session to discuss the bargaining position with non-union personnel that could be compromised if discussed in open session. We will not return to open session.

Megan McCrillis made the motion to adjourn into executive session to discuss the bargaining position with non-union personnel that could be compromised if discussed in open session. We will not return to open session. Samantha Raphael seconded the motion, it was unanimously approved.

Meeting adjourned into executive session at 6:55pm.

Roll Call Vote
Adjournment

Respectfully submitted,

Mandy Williams

Recording Secretary

Referenced Documents:

Meeting Minutes: 10/4/23

Policy Updates: DA, DB, DBD, DBG, DD, DIE, DI, DJ, DJA, DJE

Health & wellness Letter to families

Quebec Field Trip Packet

Superintendent's Performance Goals



Beth Chamberland, 2023-2024

NOVEMBER 2023 UPDATE

STUDENT LEARNING GOAL

Goal: By November 2023, a data analysis cycle will be established at all levels for ELA and Math to ensure that the gap between the performance of special education students and general education students is regularly monitored, that interventions are developed to support students, and we develop targets for improvement for students to be monitored monthly.

Action: To meet biweekly with each principal to conduct classroom visits, follow up discussion and recommendations for feedback to ensure inclusive practices and the principles of Universal Design for Learning. One meeting each month will focus on classroom visits, the second meeting will include the review of data. Data to be reviewed includes, progress of special education students, progress of underrepresented groups of students, AP class make up, special education students in upper-level classes, intervention plans and programming.

Evidence: Action plans to ensure progress for identified students/groups of students. Follow up emails to principals to summarize discussion and findings from classroom walkthroughs. Documented findings during the classroom visits of evidence of the principles of Universal Design for Learning. Formative Assessment data.

NOVEMBER 2023 UPDATE

- MCAS data discussion with SWIS, AMS and AHS complete-building based teams continue to analyze the data.
- iReady and DIBELS discussion with Bryn Mawr and Pakachoag to understand the baseline data for students and plans for intervention and extension
- Classroom visits have been completed at Pakachoag, Bryn Mawr and SWIS
- Universal Design for Learning coaches have been actively working in their own classrooms and with colleagues to support implementation

PROFESSIONAL PRACTICE GOAL

Goal(1): Participate fully in year 2 of the New Superintendent Induction Program to develop my leadership skills as a Superintendent.

Goal(2): Participate in ongoing training with the Principals on Restorative Practices for students needing Tier 1, Tier 2 and Tier 3 Interventions to create a safer school environment for all.

Action: Attend all scheduled NSIP sessions, regularly access my NSIP Coach as a critical friend, applying content learned to leadership practices with the principals and Superintendent's Cabinet. Model the use of Restorative Practices in both group meetings and individual feedback meetings with principals and other members of the Leadership Team.

Evidence: PDPs for completion of program along with a summary of feedback from my NSIP coach. Agendas from Principal Meetings and email feedback.

NOVEMBER 2023 UPDATE

Goal (1)

- **I continue to attend all scheduled meetings and communicate with my coach both electronically and in person**

Goal(2)

- **Since the initial training held in June of 2023, I have worked to model the practices shared with us at that time. This includes the implementation of Circle discussion at the start of each meeting.**

DISTRICT IMPROVEMENT GOAL (1)

Goal: The Leadership Team will devote 40% of its meeting time this year 1) deepening our knowledge of unconscious bias, racial identity development, and the 4 I's of racism(Ideological, Internalized, Institutional, and Interpersonal) and other "isms" and 2) reflecting on how they may be contributing to inequitable experiences for students, families, and staff in our schools to ensure all students feel a sense of belonging in our schools.

Action: Documented in our agendas, we will through discussion, readings, sharing and examination of data, explore and correct areas of bias found in our school district.

Evidence: Meeting agendas and action outcomes based on findings.

NOVEMBER 2023 UPDATE

- **Topics discussed through our regular meetings include: Halloween during the school day, subgroup performance on MCAS, specifically special education students and its relationship to equity, content at musical performances in relation to equity, meeting the needs of families who are homeless or who do not speak English, collaborating on working with families who may be frustrated with some of the enhancements to programming**

DISTRICT IMPROVEMENT GOAL (2)

Goal: Revise and update the onboarding process of all new personnel to ensure it is professional, comprehensive, and timely for all new staff. Through this process, build a more diverse workforce.

Action: Implement the TalentEd process for onboarding. Collaborate with Human Resources at the Town for recruitment processes and onboarding processes that are more welcoming and supportive for new staff. Implement the ArXEd process for ensuring that all staff complete mandated training each year.

Evidence: Documented completion of above actions

NOVEMBER 2023 UPDATE

- The onboarding process is complete
- The next phase is the creation of the process for personnel records

DISTRICT IMPROVEMENT GOAL (3)

Goal: Provide the community with regular updates on the approved 23-26 Strategic Plan and provide opportunities for feedback.

Action: Provide monthly updates to the Strategic Plan Initiatives in collaboration with the School Committee, the Principals, and the Leadership Team. Incorporate feedback from interested Stakeholders: AMD and AHS Student Advisory Committees, the Superintendent Family Advisory Committee, School Improvement Teams in each school, surveys, focus groups.

Evidence: Updates to the Strategic Plan; Summaries of feedback from Stakeholder groups

NOVEMBER 2023 UPDATE

- Updates have been made in collaboration with building principals and the Leadership Team
- A mid year update will be given to families



DISTRICT IMPROVEMENT GOAL (4)

Goal: Follow through on the development of a Facilities Committee to ensure that each school building meets the needs of staff and students.

Action: Create the Facilities Committee. Establish agendas and items for discussion to include visits to each school building. Provide data to the committee based on enrollment/occupancy and use of each building.

Evidence: Minutes from the meetings and recommended action items to be shared with the committee.

NOVEMBER 2023 UPDATE

- Visits to schools will take place starting after the December break

FISCAL MANAGEMENT GOALS

The quantity and quality of learning programs are directly dependent on the effective, efficient management of allocated funds. It follows that achievement of the school system's purposes can best be achieved through excellent fiscal management.

As trustee of local, state, and federal funds allocated for use in public education, the Committee will fulfill its responsibility to see that these funds are used wisely for achievement of the purposes to which they are allocated.

Because of resource limitations, there is sometimes a temptation to operate so that fiscal concerns overshadow the educational program. Recognizing this, it is essential that the school system take specific action to make sure education remains central and that fiscal matters are ancillary and contribute to the educational program. This concept will be incorporated into Committee operations and into all aspects of school system management and operation.

In the school system's fiscal management, it is the Committee's intent:

1. To engage in thorough advance planning, with staff and community involvement, in order to develop budgets and to guide expenditures so as to achieve the greatest educational returns and the greatest contributions to the educational program in relation to dollars expended.
2. To establish levels of funding that will provide high quality education for the students.
3. To use the best available techniques for budget development and management for long-term planning and growth.
4. To provide timely and appropriate information to all staff with fiscal management responsibilities.
5. To establish maximum efficiency procedures for accounting, reporting, business, purchasing and delivery, payroll, payment of vendors and contractors, and all other areas of fiscal management.

SOURCE: MASC

Current Practice Codified 1995

First Reading:

August 30, 2010

Second Reading:

September 20, 2010

Adoption:

September 20, 2010

File: DA - FISCAL MANAGEMENT GOALS

As the trustee of local, state, and federal funds allocated for use in public education, the Committee will use these funds wisely in pursuit of the district's goals.

The quantity and quality of the district's educational programs are dependent on the effective, efficient management of allocated funds. Achievement of the district's purposes can best be achieved through excellent fiscal management.

It is imperative that the educational program be held of paramount importance. Decisions made due to resource limitations must center on the educational goals of the district.

This prioritization will be incorporated into all aspects of district management and Committee decision making.

Regarding the district's fiscal management, it is the Committee's intent:

1. To allocate public funding, centering equity while achieving the greatest educational returns and the greatest contributions to the educational program in relation to dollars expended.
2. To engage in thorough advance planning, with staff and community involvement, in order to develop budgets
3. To advocate for levels of funding that will provide high quality education for all students.
4. To support the use of the best techniques for budget development and management.
5. To provide timely and appropriate information to the community.

SOURCE: MASC Reviewed 2022

First Reading: October 4, 2023

ANNUAL BUDGET

The annual budget is the financial expression of the educational program of the school department, and it mirrors the problems and difficulties that confront the school system.

The budget then is more than just a financial instrument and requires on the part of the Committee, the staff, and the community orderly and cooperative effort to ensure sound fiscal practices for achieving the educational goals and objectives of the school system.

Public school budgeting is regulated and controlled by legislation, state regulations, and local School Committee requirements. The operating budget for the school system will be prepared and presented in line with state policy and will be developed and refined in accordance with these same requirements. Submission of the budget will adhere to the requirements of the Auburn Charter and By-Laws.

The Superintendent will serve as budget officer but he/she may delegate portions of this responsibility to members of his/her staff, as he/she deems appropriate. The three general areas of responsibility for the Superintendent as budget officer will be budget preparation, budget presentation, and budget administration.

SOURCE: MASC 2016

LEGAL REFS.: M.G.L. 71:34; 71:37; and 71:38

First Reading: October 4, 2010

Second Reading: October 18, 2010

Adoption: October 18, 2010

Reviewed, revised and updated: October 24, 2017

File: DB - ANNUAL BUDGET

The annual budget is the financial expression of the goals of the School Committee in meeting the needs of all students.

The budget then requires an orderly and cooperative effort by the Committee, the staff, and the community to achieve the goals of the district.

Public school budgeting is regulated and controlled by legislation, state regulations, and local School Committee policy. The operating budget for the school district will be prepared and managed in line with the above.

In developing a budget, care shall be taken to make all presentations and documents associated with the budget clear and accessible to the members of the School Committee, to the municipal officials, and to the general public.

The budget shall be in compliance with the foundation budget. It is acknowledged that the foundation budget reflects the minimum recommended spending for a District, and excludes transportation costs, debt service costs, and costs associated with the acquisition of fixed assets. The aforementioned items must, therefore, be budgeted in addition to the foundation budget, and funds to support those expenditures must be raised from the community, after the use of any offsetting revenues received from the state.

The Superintendent will serve as budget officer but may delegate portions of this responsibility to members of their staff, as they deem appropriate. The three general areas of responsibility for the Superintendent as budget officer are budget preparation, budget presentation, and budget administration.

A budget is a spending plan, which is developed well in advance of the fiscal year. Circumstances may occur which necessitate changing spending priorities and redirecting funds within the budget accordingly. Revisions to the budget may be made from time to time by the Committee, upon the recommendation of the Superintendent.

Annual budgets for each school operated by the District shall be developed with input from the School Council and shall reflect the priorities established in the annual school improvement plan.

LEGAL REFS.: M.G.L. 71:34; 71:37 and 71:38N

SOURCE: MASC Reviewed 2022

First Reading: October 4, 2023

BUDGET PLANNING

The first priority in the development of an annual budget will be the educational welfare of the children in our schools. However, the District will also attempt to balance the valid interest of the taxpayers.

Budget decisions reflect the attitude and philosophy of those charged with the responsibility for educational decision-making. Therefore, a sound budget development process must be established to ensure that the annual operating budget accurately reflects this school system's goals and objectives.

In the budget planning process for the school system, the School Committee will strive to:

1. Engage in thorough advance planning, with staff and community involvement, in order to develop budgets and guide expenditures in a manner that will achieve the greatest educational returns and contributions to the educational program in relation to dollars expended.
2. Establish levels of funding that will provide high quality education for all our students.
3. Use the best available techniques for budget development and management.

The Superintendent will have overall responsibility for budget preparation, including the construction of, and adherence to, a budget calendar.

SOURCE: MASC August 2016

Reviewed, Revised and Updated: October 24, 2017

File: DBD - BUDGET PLANNING

A sound budget development process must be established to ensure that the annual operating budget accurately reflects the District's goals. The budget is a financial planning tool that grounds itself in careful analysis of student achievement, enrollment, mandated services, and community values to allocate resources towards the goals set by the Committee. The first priority in the development of an annual budget will be the educational welfare of the children in our schools.

The Committee also holds in balance the valid interest of the taxpayers.

The budget document shall reflect all sources of revenue. It shall clearly explain how those funds will be used.

In the budget planning process for the school district, the Superintendent will:

1. Engage in thorough advance planning, with staff and community involvement, in order to develop budgets and guide expenditures in a manner that will achieve the greatest educational returns and contributions to the educational program in relation to dollars expended.
2. Establish levels of funding that will provide high quality education for all students.
3. Use the best available techniques for budget development and management.

The Superintendent will have overall responsibility for budget preparation, including the construction of, and adherence to, a budget calendar which will be shared publicly with the community. Such calendar will take into consideration the requirement that School Councils are to be consulted in developing school budgets.

SOURCE: MASC Updated 2022

First Reading: October 4, 2023

BUDGET ADOPTION PROCEDURES

Authority for adoption of the final school budget lies with the citizens who comprise, and who are entitled to vote at, the town meeting. The school budget is presented as part of the total town budget for action at the annual town meeting.

Established by law and charter.

SOURCE: MASC

LEGAL REFS.: M.G.L. 71:34
Town Charter, (See local reference)

FIRST READING: October 18, 2010
SECOND READING: November 1, 2010
ADOPTION: November 1, 2010

File: DBG - BUDGET ADOPTION PROCEDURES

The district budget is adopted by the School Committee at the cost center level. Cost centers should represent appropriate levels of transparency for the Committee to oversee goal implementation while allowing for administrative day-to-day work. Cost centers will be agreed upon by the Committee and administration.

All revenue sources are subject to adoption by the School Committee. The budget is adopted by a simple majority.

Authority for adoption of the final school budget bottom line lies with the citizens who comprise, and who are entitled to vote at, the town meeting. The school budget is presented as part of the total town budget for action at the annual town meeting.

SOURCE: MASC Updated 2022

LEGAL REFS.: M.G.L. 71:34; 71:37

First Reading: October 4, 2023

FUNDING PROPOSALS AND APPLICATIONS

The School Committee will encourage the administration to seek and secure possible sources of state, federal, and other special funds that will enhance the educational opportunities for the children in our schools.

The Superintendent will keep informed of all possible funds available to the school system under the various state and federal programs, and in what manner these funds can best be used in the school system.

The Superintendent will be responsible for seeking out and coordinating the development of proposals for all specially funded projects and for submitting the proposals to the Committee for approval.

The Superintendent is authorized to sign all reports for these projects and will be responsible for the proper expenditure of funds received for such projects.

SOURCE: MASC 2016

LEGAL REFS.:

M.G.L. 44:53A
P.L. 874 Impact Aid
Board of Education 603 CMR 32:00;34:00

FIRST READING: June 1, 2009
SECOND READING: June 15, 2009
ADOPTION: June 15, 2009

Reviewed, revised and updated: October 24, 2017

Auburn Public Schools

File: DD - GRANTS, PROPOSALS, AND SPECIAL PROJECTS

In accordance with state law, all grants and gifts to the District must be reviewed and accepted by the School Committee before expenditure. The School Committee will encourage the administration to seek and secure possible sources of state, federal, and other special funds that will enhance the educational opportunities for the children in alignment with district goals. The superintendent will submit for School Committee approval spending plans at the same cost center level as the district budget.

The Superintendent will be responsible for coordinating the development of proposals for all specially funded projects and for keeping the Committee apprised and updated on all such projects.

The Superintendent shall ensure the district has and follows a written set of procedures in grant administration that aligns with state and federal laws and regulations.

SOURCE: MASC Updated 2022

LEGAL REF.: M.G.L. 44:53A; 71:37A

2 CFR 200 Federal Uniform Administrative Requirements

NOTE: The district business office must have a state and federal grant manual with procedures aligned with state and federal law and regulation in order to comply with state granting requirements. The approval of such a document is not subject to the School Committee; the administration should ensure such a document is being followed.

First Reading: October 4, 2023

AUDITS

An audit of the School Department's accounts should be conducted annually. In addition, the School Committee may request a private audit of the School Department's accounts at its discretion.

The Committee will consider recommendations made by the auditor for maintaining an efficient system for recording and safeguarding the School Department's assets.

Below is a listing of audits to be conducted:

- ◆ EOY Report Review
- ◆ Student Activity Accounts – internal and external audits
- ◆ Annual Town Audit
- ◆ Circuit Breaker Audit
- ◆ ARRA Grant Reporting Audit
- ◆ Other audits as determined by the Department of Elementary and Secondary Education, the Commonwealth of Massachusetts, or local governance.

First Reading: February 7, 2011
Second Reading: March 7, 2011
Approved: March 7, 2011

File: DIE - AUDITS

As a department of ___ (municipality) ___, an audit of the school department's accounts shall be conducted annually by external auditors within nine months of the close of the fiscal year. This review shall be conducted in accordance with the generally accepted accounting principles and the Government Auditing Standards issued by the U. S. Comptroller General.

Upon completion of the external audit, the superintendent will share the resulting documentation with the Committee. The Committee will consider the recommendations made by the auditor for maintaining an efficient system for recording and safeguarding the school department's assets.

Additionally, the district is also subject to the following:

- End of Year Financial Compliance Report: Every Massachusetts school district must submit the results of this report to the Department. This End of Year report must be submitted to the Department on or before September 30 each year.
- Government Accounting Standards Board 34: The District is covered in these government financial statements of revenue and expenditures of the municipality.
- Federal grant audits: As a district that spends about thresholds required, the district is subject to the Single Audit Act.
- Student Activity Account: As required by state law, student activity accounts are audited annually. For accounts that exceed \$25,000, the School Committee shall consider an audit conducted by an outside firm every three years

The Committee may request an additional audit of the school district's accounts at its discretion

SOURCE: MASC Updated 2022

LEGAL REF: M.G.L. 44:38-40; 71:47; 72:3

CROSS REFS: DI, Fiscal Accounting and Reporting

JJF, Student Activity Accounts

First Reading: October 4, 2023

FISCAL ACCOUNTING AND REPORTING

The Superintendent of Schools will be ultimately responsible for receiving and properly accounting for all funds of the school system.

The School District, in conjunction with the Town, will utilize an accounting system that conforms with state requirements and with good accounting practices, providing for the appropriate separation of accounts, funds, and special monies. It will permit the reporting of all School District expenditures by fund source, object or function, while permitting the reporting of costs by school building as described by or set forth in guidelines published by the Department of Elementary and Secondary Education (DESE).

The School Committee will receive periodic financial statements from the Superintendent showing the financial condition of the school department. Such other financial statements as may be determined necessary by either the Committee or the administration will be presented as found desirable.

SOURCE: MASC

LEGAL REF.: M.G.L. 41:35
Board of Education 603 CMR 10:00

First Reading: March 5th, 2009
Second Reading: March 16th, 2009
Approved: March 16th, 2009

Reviewed, revised and updated: January 23, 2019

File: DI - FISCAL ACCOUNTING AND REPORTING

The Superintendent will be ultimately responsible for receiving and properly accounting for all funds of the school district, maintaining effective internal controls so as to assure the effectiveness and efficiency of operations; adequate safeguarding of property; assurance of expenditures in accordance with programs under which revenues are received; and compliance with applicable laws and regulations

The accounting system used will conform with the Uniform Massachusetts Accounting System as well as good accounting practices, providing for the appropriate separation of accounts, funds, and special monies.

The School Committee will receive periodic financial statements from the Superintendent showing the financial condition of the school department. Such other financial statements as may be determined necessary by either the Committee or the administration will be presented as found desirable.

SOURCE: MASC Updated 2022

LEGAL REF.: MGL Ch. 44:38

603 CMR 10:00

2 CFR 200.303

CROSS REFS: DBJ Budget Transfer Authority

DIE Audits

First Reading: October 4, 2023

PURCHASING

The School Committee declares its intention to purchase competitively without prejudice and to seek maximum educational value for every dollar expended.

The acquisition of materials, equipment and services will be centralized in the Superintendent's Office of the Auburn Public Schools.

The Superintendent will serve as purchasing agent. She/he will develop and administer the purchasing program for the schools in keeping with legal requirements and with the adopted school budget.

School purchases will be made only on official purchase orders approved for issuance by the appropriate unit head and signed by the Superintendent.

LEGAL REFS.: M.G.L. 7:22A; 7:22B; 30B; 71:49A

First Reading:	January 20, 2011
Second Reading:	February 7, 2011
Approved:	February 11, 2011

Reviewed, revised and updated: January 23, 2019

File: DJ - PURCHASING

It shall be the responsibility of the Superintendent:

- To procure materials, supplies, equipment, and services at the lowest possible cost consistent with the quality necessary for the proper operation of the District, thereby attaining the maximum value for each public dollar spent;
- To maintain the District's reputation for fairness and integrity and to promote impartial and equal treatment to all who wish to conduct business with the District;
- To encourage a mutually cooperative relationship with requesting departments, recognizing that successful purchasing is a result of team planning and effort;
- To promote social and economic goals such as encouraging local, small, minority, and women-owned businesses to participate in bidding for District purchases.

The acquisition of materials, equipment, and services will be centralized in the Superintendent's office of the school district.

The Superintendent will designate the District's purchasing agent. The agent will develop and administer the purchasing program for the schools in keeping with legal requirements and within the adopted school budget.

School purchases will be made only on official purchase orders approved for issuance by the appropriate unit head and signed by the Superintendent or designee, with such exceptions as may be made by the latter for emergency purchases.

SOURCE: MASC Updated 2023

LEGAL REF.: M.G.L. 30B; 71:49A

First Reading: October 4, 2023

PURCHASING AUTHORITY

Authority for the purchase of materials, equipment, supplies, and services is extended to the Superintendent through the detailed listing of such items compiled as part of the budget-making process.

The purchase of items and services on such lists requires no further Committee approval except when by law or Committee policy the purchases or services must be put to bid.

SOURCE: MASC

LEGAL REFS.: M.G.L. 30B

CROSS REF.: DJE, Bidding Requirements

Reviewed, revised and updated: March 21, 2019

File: DJA - PURCHASING AUTHORITY

Authority for the purchase of materials, equipment, supplies, and services is extended to the Superintendent through cost-center appropriation as part of the District budget process.

The purchase of items and services within the cost-center appropriation requires no further Committee approval except when by law or by Committee policy.

Contracts may be entered into for a period of up to three years. Contracts of longer duration may only be entered into by vote of a duly called town meeting.

LEGAL REFS.: M.G.L. 30B

CROSS REF.: DJE, Bidding Requirements

NOTE: In cities, contracts of longer duration may be entered into by vote of the City Council, with mayoral approval if required by municipal charter.

SOURCE: Updated MASC 2023

First Reading: October 4, 2023

PROCUREMENT REQUIREMENTS

All purchases of materials and equipment and all contracts for construction or maintenance in amounts exceeding \$50,000 will be based upon competitive bidding. All purchases valued between \$10,000 and \$50,000 shall require the District to attempt to secure 3 quotes for all materials, equipment, or services. All purchases valued at less than \$10,000 shall require the use of sound business practices to secure the best quality at the best price.

An effort will be made to procure multiple bids for all purchases in excess of \$50,000. When recommending acceptance of a bid, the Superintendent will inform the School Committee, whenever possible, of the competitive price of a reasonable substitute for the item specified.

When bidding procedures are used, bids will be advertised appropriately. Suppliers will be invited to have their names placed on distribution lists to receive invitations to bid. When specifications are prepared, they will be distributed to all merchants and firms who have indicated an interest in bidding.

All bids will be submitted in sealed envelopes, addressed to the Superintendent and plainly marked with the name of the bid and the time of the bid opening. Bids will be opened in public at the time specified, and all bidders will be invited to be present.

The Committee reserves the right to reject any or all bids and to accept the bid that appears to be in the best interest of the school system. The Committee reserves the right to waive any informality in, or reject, any or all bids or any part of any bid. Any bid maybe withdrawn prior to the scheduled time for the opening of the bids. Any bid received after the time and date specified will not be considered. All bids will remain firm for a period of 30 days after opening.

The bidder to whom an award is made may be required to enter into a written contract with the school system.

SOURCE: MASC February 2017

LEGAL REF.: M.G.L. 7:22A; 7:22B; 30B

CROSS REF.: DJA, Purchasing Authority

Approved on First Reading:

October 24, 2017

Approved on Second Reading:

November 8, 2017

School Committee Approved:

November 8, 2017

File: DJE - PROCUREMENT REQUIREMENTS

All purchases of materials and equipment and all contracts for construction or maintenance will conform to the requirements of law. Any contract between the District and a vendor is subject to procurement requirements, whether the District or another entity completes the purchase.

To foster greater efficiency, the District will enter into state and local intergovernmental agreements where appropriate for procurement or use of common or shared services.

For any supply or service over \$50,000, bids will be advertised appropriately. Suppliers will be invited to have their names placed on distribution lists to receive invitations to bid. When specifications are prepared, they will be distributed to all merchants and firms who have indicated an interest in bidding.

All bids will be submitted in sealed envelopes, addressed to the Superintendent and plainly marked with the name of the bid and the time of the bid opening. Bids will be opened in public at the time specified, and all bidders will be invited to be present.

Any bid maybe withdrawn prior to the scheduled time for the opening of the bids.

Any bid received after the time and date specified will not be considered. All bids will remain firm for a period of 30 days after opening.

The contract will be awarded to the responsive and responsible bidder offering the lowest price for the supplies/services specified in the Invitation to Bid. The bidder to whom an award is made may be required to enter into a written contract with the school district.

The Chief Purchasing Officer may, if it would best serve district interest, use a Request for Proposals, instead of the above process.

A procurement for a supply or service in the amount of \$10,000 or greater by not more than \$50,000 shall be awarded to the responsible party offering the needed quantity or supply among three written quotations sought and retained by the procurement officer.

A procurement in the amount of \$10,000 or less shall be obtained through the exercise of sound business practices.

SOURCE: MASC Updated 2023

LEGAL REF.: M.G.L. 7:22A; 7:22B; 30:39M: 30B

CROSS REF.: DJA, Purchasing Authority

First Reading: October 4, 2023

File: JJH - STUDENT LATE NIGHT OR OVERNIGHT TRAVEL

All student trips which include late night or overnight travel must have prior approval of the School Committee. Initial approval by the School Committee is required before engaging students in fundraising activities. The School Committee will also consider the educational value of the trip in relation to the cost prior to granting initial approval. Overnight trips should offer significant educational benefits to students that clearly justify the time and expense of the trip. Such trips should be appropriate for the grade level.

Final approval will not be granted until all preparations for the trip have been completed including, but not limited to, all logistical details involving transportation, accommodation arrangements and fundraising efforts. The School Committee requires that final approval be sought no less than 30 days prior to the scheduled trip dates.

Teachers and other school staff are prohibited from soliciting for privately run trips through the school district and in the schools. The School Committee will only review for approval school-sanctioned trips. The School Committee will not review or approve trips that are privately organized and run without school sanctioning.

SOURCE: MASC - Reviewed 2021

CROSS REFS.: [IJOA](#), Field Trips

LEGAL REFS.: M.G.L. [69:1B](#); [71:37N](#)

File: JJH-R - STUDENT TRAVEL REGULATIONS

1. Transportation

The use of vans or private automobiles for trips planned to include late night or overnight student travel is prohibited. Late night or overnight trips will use commercial motor coaches.

Trips planned to include late night or overnight student travel will include a pre-trip check of companies, drivers, and vehicles. CORI and/or background checks will be conducted in accordance with Massachusetts General Laws and School Committee Policy.

The Superintendent or designee will ensure that the selected carrier is licensed for passenger transportation by the Federal Motor Carrier Safety Administration (FMCSA). The district will not contract with any carrier that has a safety rating of "conditional" or "unsatisfactory". FMCSA ratings are available at <https://ai.fmcsa.dot.gov/SMS/>.

The contract with the carrier will prohibit the use of subcontractors unless sufficient notice is given to the district that allows verification of the subcontractor's qualifications.

2. Trip Scheduling

Overnight accommodations should be made in advance with student safety and security in mind. Whenever possible, trip schedulers should avoid planning student travel between the hours of midnight and 6:00 a.m., due to the increased risk of vehicular accidents during this time period.

Whenever possible, overnight trips should be scheduled on weekends or during school vacations to minimize lost classroom time. Non-academic field trips are considered "optional school programs" and do not count toward meeting structured learning time requirements. (Refer to the Massachusetts Dept. of Elementary and Secondary Education publication Student Learning Time Regulations Guide)

Trip itineraries must leave enough time for drivers to rest in conformity with federal hour-of-service requirements and common sense.

Trip scheduling should take into account the likelihood of delays due to weather, traffic, stragglers, and other unanticipated factors.

If substantially all members of a class are participating in a trip, the school should provide appropriate substitute activities for any students not participating.

3. Fundraising

The amount of time to be devoted to fundraising should be reasonable and commensurate with students' obligations for homework, after-school activities, and jobs.

Group fundraising activities are preferred. Students should not be assigned individual fundraising targets.

If students are charged individual fees for participation, every effort should be made to provide scholarships where needed.

Additional Resources

Federal Motor Carrier Safety Administration (FMCSA)

www.fmcsa.dot.gov

United Motorcoach Association - Student Motorcoach Travel Safety Guide (includes "Motorcoach Safety Checklist")

www.uma.org/consumer/student-transportation/

Department of Defense's approved list of motor carriers

www.defensetravel.dod.mil/Docs/BusAgreementPOCs.pdf

SOURCE: MASC - Reviewed 2021

CROSS REFS.: [IJOA](#), Field Trips

[ADDA](#) Background Checks

LEGAL REFS.: M.G.L. [69:1B](#); [71:37N](#); [71:38R](#)

603 CMR [27.00](#)

TOWN OF AUBURN

YEAR-TO-DATE BUDGET REPORT



FOR 2024 13

ACCOUNTS FOR: 01 GENERAL FUND	ORIGINAL APPROP	TRANSFERS/ ADJUSTMENTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
1122011 PRINCIPAL - BM							
1122011 511160 PRINCIPAL'S SALA	110,000	3,300	113,300	34,861.52	78,438.42	78,438.42	100.0%
1122011 511184 SECRETARY'S SALA	40,990	0	41,430	8,534.83	32,944.81	-49.40	100.1%
1122011 5344 POSTAGE, BRYN MAWR	500	0	500	496.32	.00	3.68	99.3%
1122011 5421 PRINCIPAL'S SUPPLI	1,500	0	1,500	36.00	.00	1,464.00	2.4%
1122011 5442 PRINTING SUPPLIES	4,800	0	4,800	1,145.17	111.21	3,543.62	26.2%
1122011 5734 DUES, PRINCIPAL, B	1,575	0	1,575	1,509.00	.00	66.00	95.8%
1122011 5737 PRINC. PROF DEVELO	1,500	0	1,500	.00	.00	1,500.00	.0%
1123008 BYRN MAWR SPEC. EDUCATION							
1123008 511170 SPED TEACHERS'	254,454	7,607	262,061	45,034.74	215,638.06	1,388.64	99.5%
1123008 511172 BYRN MAWR SPED A	277,405	-56,319	221,086	31,208.00	160,375.60	29,502.37	86.7%
1123008 511179 SPED INSTRUCTIONA	98,972	2,223	101,195	17,713.31	101,143.24	-17,661.33	117.5%
1123008 512070 SPED SUBSTITUTE	2,000	0	2,000	742.50	.00	1,257.50	37.1%
1123008 512079 SPED INSTR. ASSI	5,500	0	5,500	62.84	.00	5,437.16	1.1%
1123051 TEACH - BM - ELEM ED							
1123051 5100 ELL TUTOR	38,125	0	38,125	5,189.56	28,542.58	4,393.31	88.5%
1123051 511170 TEACHERS' SALARI	1,010,997	30,432	1,041,429	160,183.19	880,293.70	4,951.71	99.9%
1123051 511172 MATH PARAPROFESS	22,975	4,542	27,517	5,159.44	22,357.94	.00	100.0%
1123051 511179 INSTRUCTIONAL AS	134,172	8,706	142,878	21,086.56	121,797.28	-5.97	100.0%
1123051 511180 SPECIALISTS BRYN	197,156	0	197,156	30,328.24	166,805.54	22.57	100.0%
1123051 512070 TEA SALARIES/SUB	10,000	0	10,000	5,594.00	.00	4,406.00	55.9%
1123051 512079 INSTRUCTIONAL AS	1,500	0	1,500	1,004.87	.00	495.13	67.0%
1123051 5126 TEACHER IN CHARGE	3,638	0	3,638	436.56	3,201.44	.00	100.0%
1123051 5127 AFTER SCHOOL PROGR	1,500	0	1,500	.00	.00	1,500.00	.0%
1123051 5128 TECHNOLOGY STIPEND	1,057	0	1,057	126.84	930.16	.00	100.0%
1123051 5129 OTHER STIPENDS BRY	8,789	1,154	9,943	1,311.40	8,631.54	.00	100.0%
1123051 5425 MUSIC SUPPLIES	750	0	750	311.80	.00	438.20	41.6%
1123051 5440 PHYSICAL EDUCATION	750	66	816	816.31	.00	.00	100.0%
1123051 5510 SUPPLIES, CLASSRM,	12,100	0	12,100	6,084.18	2,894.38	3,121.44	74.2%
1123051 5514 504 SUPPLIES BRYN	1,250	0	1,250	125.31	46.96	77.73	68.9%
1123051 5518 ART SUPPLIES BRYN	1,000	0	1,000	389.16	90.40	520.44	48.0%
1123051 5521 AFTER SCHL PROGRAM	1,500	0	1,500	.00	.00	1,500.00	.0%
1123051 5710 MILEAGE REIMB. TEA	1,100	0	1,100	.00	.00	100.00	.0%
1124051 TEXTBK - BM - ELEM ED							
1124051 5513 TEXTBOOKS, BRYN MA	1,000	0	1,000	.00	.00	1,000.00	.0%

TOWN OF AUBURN

YEAR-TO-DATE BUDGET REPORT



FOR 2024 13

ACCOUNTS FOR: 01 GENERAL FUND	ORIGINAL APPROP	TRANSFERS/ ADJUSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
1125051 LIBRARY - BM							
1125051 511178 MEDIA TECH	48,792	1,330	50,121	7,665.95	41,285.09	1,170.30	97.7%
1125051 5587 LIBRARY SUPPLIES,	1,000	0	1,000	902.57	.00	97.43	90.3%
1126051 AUDIO/VISUAL - BM							
1126051 5515 SUPPLIES, AUDIOVIS	1,700	0	1,700	574.07	.00	1,125.93	33.8%
1127054 GUIDANCE - BM							
1127054 511176 GUIDANCE SALARIE	125,555	0	125,555	14,712.00	80,916.00	29,927.00	76.2%
1127054 5511 GUIDANCE SUPPLIES,	550	0	550	328.87	.00	221.13	59.8%
1132099 HEALTH SVCS - BM							
1132099 511185 SALARY, NURSE, B	84,847	900	85,747	13,953.40	71,793.70	-.10	100.0%
1141099 O&P - BM							
1141099 511192 SALARIES CUSTODI	103,440	1,797	105,237	32,459.32	72,777.60	.00	100.0%
1141099 5211 LIGHTS/POWER BRYN	14,500	0	14,500	151.54	2,957.47	11,390.99	21.4%
1141099 5214 HEATING FUEL, BRYN	15,195	0	15,195	250.00	14,945.00	.00	100.0%
1141099 5231 WATERM BRYN MAWR	4,000	0	4,000	75.00	.00	3,925.00	1.9%
1141099 5232 SEWER USE CHARGE,	2,000	0	2,000	2,595.70	.00	-595.70	129.8%
1141099 5450 SUPPLIES CUSTODIAL	7,875	0	7,875	7,400.48	685.20	-210.68	102.7%
1142099 MAINT OF PLANT - BM							
1142099 5430 BLDG REPAIRS/IMPRO	16,000	0	16,000	13,152.20	9,478.28	-6,630.48	141.4%
1422011 PRINCIPAL - PAK							
1422011 511160 PRINCIPAL'S SALA	117,317	3,520	120,837	37,180.64	83,656.44	.00	100.0%
1422011 511184 SECRETARY'S SALA	40,990	0	40,990	8,690.34	31,006.88	1,292.53	96.8%
1422011 5344 POSTAGE, PAKACHOAG	400	0	400	400.00	.00	.00	100.0%

TOWN OF AUBURN

YEAR-TO-DATE BUDGET REPORT



FOR 2024 13

ACCOUNTS FOR: 01 GENERAL FUND	ORIGINAL APPROP	TRANSFERS/ ADJUSTMENTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
1422011 5421 PRINCIPAL'S SUPPLI	1,500	73	1,573	1,573.44	.00	.00	100.0%
1422011 5442 PRINTING SUPPLIES	4,700	-2,000	2,700	2,700	176.70	889.76	67.0%
1422011 5734 DUES, PRINCIPAL, P	1,575	-73	1,502	1,248.07	.00	253.49	83.1%
1422011 5737 PRINC. PROF DEVELO	1,500	0	1,500	.00	.00	1,500.00	.0%
1423008 PAKACHOAG SPED							
1423008 511170 SPED TEACHERS' S	57,927	6,556	64,483	11,898.29	84,436.99	-31,852.16	149.4%
1423008 511172 SPED ABA PAKACHO	171,205	41,283	212,488	35,318.61	207,930.14	-30,760.90	114.5%
1423008 511179 SPED INSTRUCTION	74,202	2,238	76,441	11,760.08	64,680.44	.00	100.0%
1423008 512070 SPED SUB TEACHER	2,000	0	2,000	.00	.00	2,000.00	.0%
1423008 512079 SPED INSTRUCT AS	3,000	0	3,000	375.83	.00	2,624.17	12.5%
1423051 TEACH - PAK - ELEM ED							
1423051 5100 ELL TUTOR	38,125	2,143	40,268	6,195.08	34,072.94	.00	100.0%
1423051 511170 TEACHERS' SALARI	945,426	7,350	952,776	142,561.48	806,523.52	3,691.40	99.6%
1423051 511172 MATH PARAPROFESS	22,243	2,791	25,034	3,851.40	21,182.70	.00	100.0%
1423051 511179 INSTRUCTIONAL AS	127,077	0	127,077	19,671.14	107,163.98	241.38	99.8%
1423051 511180 SPECIALISTS PAKA	197,156	0	197,156	30,328.32	166,805.54	22.49	100.0%
1423051 512070 TEA SALARIES, SU	10,000	0	10,000	1,208.44	.00	8,791.56	12.1%
1423051 512079 INSTRUCTIONAL AS	2,000	0	2,000	705.09	.00	1,294.91	35.3%
1423051 5126 TEACHER IN CHARGE	3,638	1,819	5,457	654.84	4,802.16	.00	100.0%
1423051 5127 AFTER SCHOOL PROGR	1,500	0	1,500	.00	930.16	.00	100.0%
1423051 5128 TECHNOLOGY STIPEND	1,057	0	1,057	126.84	16,871.56	-126.92	100.7%
1423051 5129 OTHER STIPENDS PAK	18,059	1,343	19,402	2,657.36	297.65	297.65	60.3%
1423051 5425 MUSIC SUPPLIES	750	0	750	452.35	.00	6.25	99.2%
1423051 5440 PHYSICAL EDUCATION	750	0	750	743.75	.00	6.25	99.2%
1423051 5510 SUPPLIES, CLASSRM,	11,084	2,000	13,084	10,437.63	2,593.07	53.30	99.6%
1423051 5514 504 SUPPLIES PAKAC	250	0	250	212.47	.00	37.53	85.0%
1423051 5518 ART SUPPLIES PAKAC	1,000	0	1,000	404.31	290.48	305.21	69.5%
1423051 5521 AFTER SCHL PROGRAM	1,500	0	1,500	.00	.00	1,500.00	.0%
1423051 5710 MILEGAE REIMB. TEA	100	0	100	.00	.00	100.00	.0%
1424051 TEXTBK - PAK - ELEM ED							
1424051 5513 TEXTBOOKS, PAKACHO	1,000	0	1,000	.00	.00	1,000.00	.0%
1425051 LIBRARY - PAK							
1425051 511178 MEDIA TECH	48,792	1,330	50,121	7,665.98	41,285.09	1,170.28	97.7%

TOWN OF AUBURN



YEAR-TO-DATE BUDGET REPORT

FOR 2024 13

ACCOUNTS FOR: 01 GENERAL FUND	ORIGINAL APPROP	TRANSFERS/ ADJUSTMENTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
1425051 5587 LIBRARY SUPPLIES,	1,000	0	1,000	804.63	116.04	79.33	92.1%
1426051 5515 SUPPLIES, AUDIOVIS	1,700	0	1,700	626.95	.00	1,073.05	36.9%
1427054 511176 GUIDANCE SALARIE	127,510	0	127,510	15,012.76	82,570.18	29,927.06	76.5%
1427054 5511 GUIDANCE SUPPLIES,	500	0	500	85.30	92.12	322.58	35.5%
1432099 511185 SALARY, NURSE, P	70,635	1,400	72,035	12,266.92	59,768.06	.00	100.0%
1432099 511186 LPN 1 TO 1 PAKAC	40,595	1,218	41,812	1,608.17	40,204.25	.00	100.0%
1441099 511192 SALARIES CUSTODI	103,440	-1,038	102,402	30,431.36	68,470.64	3,499.80	96.6%
1441099 5211 LIGHTS/POWER PAKAC	34,316	0	34,316	229.91	4,635.48	29,450.41	14.2%
1441099 5214 HEATING FUEL, PAKA	20,268	0	20,268	515.81	18,365.58	1,386.11	93.2%
1441099 5231 WATER, PAKACHOAG	3,000	0	3,000	377.93	2,622.07	.00	100.0%
1441099 5232 SEWER USE CHARGE,	1,000	0	1,000	1,831.17	.00	-831.17	183.1%
1441099 5450 SUPPLIES CUSTODIAL	7,875	0	7,875	13,126.82	530.45	-5,782.27	173.4%
1442099 5430 BLDG REPAIRS/IMPRO	23,000	0	23,000	3,656.69	6,497.06	12,846.25	44.1%
1522011 511160 PRINCIPALS' SALA	247,114	8,476	255,590	78,376.92	177,213.42	.00	100.0%
1522011 511184 SECRETARIES' SAL	85,411	6,944	92,355	19,408.44	67,597.69	5,348.80	94.2%
1522011 5344 POSTAGE, MIDDLE SC	3,000	0	3,000	2,152.97	.00	847.03	71.8%
1522011 5421 PRINCIPALS' SUPPLI	500	0	500	.00	165.00	335.00	33.0%
1522011 5422 PRINTING SUPPLIES	15,000	-3,500	11,500	1,146.96	.00	10,353.04	10.0%
1522011 5734 DUES, PRINCIPALS,	1,100	0	1,100	600.00	.00	500.00	54.5%
1522011 5737 PRINC. PROF DEVELO	3,000	0	3,000	.00	.00	3,000.00	.0%

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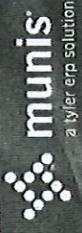


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ACCOUNTS FOR: 01 GENERAL FUND	ORIGINAL APPROP	TRANSFERS/ ADJUSTMENTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
1523008 MIDDLE SCHOOL SPED							
1523008 511170 SPED TEACHERS'	618,022	50,342	668,364	98,864.32	569,751.82	-252.56	100.0%
1523008 511172 SPED ABA MIDDLE	254,012	33,161	287,173	43,562.37	244,001.78	-391.08	100.1%
1523008 511179 SPED INSTRUCTION	153,504	-33,034	120,469	17,844.50	102,624.72	.00	100.0%
1523008 512070 SPED SUB TEACHER	5,000	0	5,000	78.01	.00	4,921.99	1.6%
1523008 512079 SPED INSTR ASSIS	6,500	0	6,500	150.00	.00	6,350.00	2.3%
1523052 TEACH - MS - MS ED							
1523052 5100 ELL TUTOR	38,770	0	38,770	5,460.00	30,030.00	3,280.23	91.5%
1523052 511170 TEACHERS' SALARI	2,798,176	-79,299	2,718,877	420,798.92	2,313,352.58	-15,274.43	100.6%
1523052 511179 INSTRUCTIONAL AS	0	0	0	747.80	.00	-747.80	100.0%
1523052 511180 SPECIALISTS MIDD	586,513	18,231	604,744	92,888.38	509,060.42	2,794.81	99.5%
1523052 512070 TEA SALARIES SUB	33,000	0	33,000	3,112.30	.00	29,887.70	9.4%
1523052 512079 INSTRUCTIONAL AS	0	3,100	3,100	100.00	.00	3,000.00	3.2%
1523052 5127 AFTER SCHOOL PROGR	1,000	0	1,000	.00	.00	1,000.00	0%
1523052 5128 TECHNOLOGY STIPEND	3,120	0	3,120	374.40	2,745.60	.00	100.0%
1523052 5129 OTHER STIPENDS MIDL	12,416	7,500	19,916	4,015.12	19,855.80	-3,954.86	119.9%
1523052 5317 COMMENCEMENT MIDD	2,000	0	2,000	.00	.00	2,000.00	0%
1523052 5425 MUSIC SUPPLIES	4,903	0	4,903	157.20	4,700.00	45.80	99.1%
1523052 5440 PHYSICAL EDUCATION	3,460	0	3,460	.00	3,455.19	4.81	99.9%
1523052 5510 SUPPLIES, CLASSRM,	16,217	3,500	19,717	6,198.94	11,597.74	1,920.32	90.3%
1523052 5514 504 SUPPLIES MIDL	500	0	500	.00	.00	500.00	0%
1523052 5521 AFTER SCHL PROGRAM	1,000	0	1,000	.00	.00	1,000.00	0%
1523052 5710 MILEAGE REIMB. TEA	500	0	500	180.78	.00	319.22	36.2%
1525052 LIBRARY - MS							
1525052 5587 LIBRARY SUPPLIES,	1,500	0	1,500	.00	.00	1,500.00	0%
1526052 AUDIO/VISUAL - MS							
1526052 5515 SUPPLIES, AUDIOVIS	2,800	0	2,800	65.00	980.00	1,755.00	37.3%
1527054 GUIDANCE - MS							
1527054 511176 GUIDANCE SALARIE	321,438	0	321,438	50,422.40	237,876.54	33,139.06	89.7%

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ACCOUNTS FOR: 01 GENERAL FUND	ORIGINAL APPROP	TRANSFERS/ ADJUSTMENTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
1527054 5511 GUIDANCE SUPPLIES	898	0	898	216.26	307.59	373.87	58.4%
1532099 HEALTH SVCS - MS							
1532099 511185 SALARY, NURSE, M	131,057	-75,599	55,458	13,282.73	120,356.50	-78,181.34	241.0%
1532099 511186 LPN 1 TO 1 AMS	41,129	0	41,129	5,354.94	35,723.16	51.15	99.9%
1533012 MIDDLE SCHOOL ATHLETICS							
1533012 511188 MIDDLE SCHOOL CO	17,500	0	17,500	.00	.00	17,500.00	.0%
1533052 STUDENT BODY - MS - MS ED							
1533052 5300 MIDDLE SCHOOL OFFI	4,500	0	4,500	440.00	.00	4,060.00	9.8%
1533052 551086 AWARDS, OTHER, M	750	0	750	.00	.00	750.00	.0%
1533052 5518 ART SUPPLIES MIDDLE	2,475	0	2,475	.00	1,832.91	642.09	74.1%
1541099 O&P - MS							
1541099 511192 SALARIES CUSTODI	229,200	8,723	237,923	73,207.04	164,715.76	.04	100.0%
1541099 5211 LIGHTS/POWER MIDDLE	148,450	0	148,450	11,120.10	46,390.49	90,939.41	38.7%
1541099 5214 HEATING FUEL, MIDDLE	54,526	0	54,526	.00	53,000.00	1,526.25	97.2%
1541099 5231 WATER, MIDDLE SCHOOL	4,000	0	4,000	2,374.37	.00	1,625.63	59.4%
1541099 5232 SEWER USE CHARGE,	2,500	0	2,500	3,984.27	.00	-1,484.27	159.4%
1541099 5450 SUPPLIES CUSTODIAL	9,875	0	9,875	13,771.38	349.43	-4,195.81	142.5%
1542099 MAINT OF PLANT - MS							
1542099 5430 BLDG REPAIRS/IMPRO	40,000	0	40,000	8,566.07	8,087.48	23,346.45	41.6%
1622011 PRINCIPAL - HS							
1622011 511160 PRINCIPALS' SALA	243,673	5,973	249,646	76,814.16	172,831.86	.00	100.0%
1622011 511184 SECRETARIES' SAL	141,634	1,228	142,862	41,608.89	101,393.64	-140.25	100.1%
1622011 5344 POSTAGE, HIGH SCHOOL	3,000	0	3,000	2,500.00	.00	500.00	83.3%
1622011 5421 PRINCIPALS SUPPLIE	1,494	0	1,494	461.59	176.07	856.34	42.7%
1622011 5422 PRINTING SUPPLIES	15,403	0	15,403	2,555.79	291.94	12,555.27	18.5%
1622011 5734 DUES, PRINCIPALS,	6,723	0	6,723	4,555.00	250.00	1,918.00	71.5%

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ACCOUNTS FOR: 01 GENERAL FUND	ORIGINAL APPROP	TRANSFERS/ ADJUSTMENTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
1622011 5737 PRINC. PROF DEVELO	3,000	0	3,000	1,500.00	1,070.00	430.00	85.7%
1623008 HIGH SCHOOL SPED							
1623008 511170 SPED TEACHERS'	402,820	3,462	406,282	62,504.92	343,777.06	.00	100.0%
1623008 511172 SPED ABA HIGH SC	104,762	0	104,762	16,116.64	88,641.52	3.64	100.0%
1623008 511179 SPED INSTRUCT AS	233,395	0	233,395	22,276.92	152,211.49	58,906.52	74.8%
1623008 512070 SPED SUB. TEACHER	3,000	0	3,000	1,026.14	.00	1,973.86	34.2%
1623008 512079 SPED INSTRUCT AS	6,000	0	6,000	.00	.00	6,000.00	.0%
1623053 TEACH - HS - OTHER							
1623053 511170 TEACHERS' SALARI	4,283,927	-91,667	4,192,260	622,078.31	3,456,730.42	113,451.36	97.3%
1623053 511175 IN HOUSE SUSPENS	47,975	-47,975	0	.00	.00	.00	.0%
1623053 511180 SPECIALISTS HIGH	465,387	51,637	517,024	79,512.72	437,511.36	.00	100.0%
1623053 512070 TEA SALARIES SUB	34,000	0	34,000	7,387.05	.00	26,612.95	21.7%
1623053 512072 SUBS-SAT.MORNING	2,000	0	2,000	200.00	.00	1,800.00	10.0%
1623053 512076 SUPPLEMENTAL INS	6,500	0	6,500	.00	.00	6,500.00	.0%
1623053 512079 H S INSTRUCTIONA	0	0	0	600.00	.00	-600.00	100.0%
1623053 512080 LONG TERM SUBSTI	0	8,000	8,000	5,300.00	.00	2,700.00	66.3%
1623053 5128 TECHNOLOGY STIPEND	2,114	0	2,114	253.68	1,860.32	.00	100.0%
1623053 5129 OTHER STIPENDS HIG	15,434	21,367	36,801	6,505.14	31,073.08	-777.52	102.1%
1623053 5317 COMMENCEMENT HIGH	15,975	0	15,975	13.51	15,550.00	411.49	97.4%
1623053 5425 MUSIC SUPPLIES	3,617	0	3,617	1,079.44	2,196.99	340.57	90.6%
1623053 5440 PHYSICAL EDUCATION	5,197	0	5,197	4,534.34	403.53	259.13	95.0%
1623053 5510 SUPPLIES, CLASSRM,	24,095	0	24,095	20,130.02	4,037.06	-72.08	100.3%
1623053 5514 504 SUPPLIES HIGH	250	0	250	.00	.00	250.00	.0%
1623053 5518 ART SUPPLIES HIGH	4,595	0	4,595	4,309.70	.00	285.30	93.8%
1623053 5710 MILEAGE REIMB. TEA	500	0	500	.00	.00	500.00	.0%
1625053 LIBRARY - HS							
1625053 511178 MEDIA SPECIALIST	97,583	0	97,583	15,012.76	82,570.18	.06	100.0%
1625053 5587 LIBRARY SUPPLIES,	8,050	0	8,050	4,587.86	3,189.50	272.64	96.6%
1626053 AUDIO/VISUAL - HS							
1626053 5515 SUPPLIES, AUDIOVIS	1,317	0	1,317	534.11	107.00	675.44	48.7%
1627054 GUIDANCE - HS							
1627054 511176 GUIDANCE SALARIE	454,136	0	454,136	74,815.73	307,900.56	71,419.31	84.3%

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ACCOUNTS FOR: 01 GENERAL FUND	ORIGINAL APPROP	TRANSFERS/ ADJUSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
1627054 511184 SECRETARY'S SALA	40,990	0	40,990	8,901.86	31,006.88	1,081.01	97.4%
1627054 5511 GUIDANCE SUPPLIES,	10,450	0	10,450	538.45	29.20	9,862.35	5.6%
1632099 HEALTH SVCS - HS							
1632099 511185 SALARY, NURSE, H	151,535	46,894	198,429	29,338.60	169,090.02	41,129.25	100.0%
1632099 511186 LPN 1 TO 1 AHS	41,129	0	41,129	.00	.00	.00	.0%
1635012 STUDENT BODY - HS - ATHLETICS							
1635012 511187 ATHLETIC TRAINER	39,591	18,410	58,000	12,608.70	45,391.32	.00	100.0%
1635012 511188 SALARIES, COACHE	185,524	0	185,524	.00	.00	185,524.00	.0%
1635012 511193 TICKET TAKERS	3,500	0	3,500	.00	.00	3,500.00	.0%
1635012 5300 HIGH SCHOOL OFFICI	9,500	0	9,500	8,043.50	.00	1,456.50	84.7%
1635012 53006 ATHLETICS TRANSP	63,000	0	63,000	3,051.23	59,948.77	.00	100.0%
1635012 5336 ATHLETIC TRANSPORT	6,000	0	6,000	.00	6,000.00	.00	100.0%
1635012 535007 GAME MGMT, ICE T	30,000	0	30,000	.00	.00	30,000.00	.0%
1635012 535019 ATHLETICS/RECOND	15,000	0	15,000	.00	15,000.00	.00	100.0%
1635012 531016 TEAM EQUIPMENT,	24,000	0	24,000	10,278.97	2,455.70	11,265.33	53.1%
1635012 551017 ATH SUPP, TRAINI	5,800	0	5,800	1,748.88	.00	4,051.12	30.2%
1635012 551018 ATHLETIC AWARDS	9,000	-974	8,027	20.00	3,000.00	5,006.50	37.6%
1635012 5734 DISTRICT ATHLETIC	5,000	2,098	7,098	7,097.50	.00	.00	100.0%
1635012 5737 PROF DEVELOPMENT,	2,000	0	2,000	.00	.00	2,000.00	.0%
1635012 574006 ATHLETICS INSURA	10,500	-1,124	9,376	9,376.00	.00	.00	100.0%
1635012 5856 MIDDLE SCHOOL ATH	3,000	0	3,000	539.00	.00	2,461.00	18.0%
1635013 STUDENT BODY - HS - FN ARTS							
1635013 551091 BAND UNIFORMS	3,000	0	3,000	197.51	.00	2,802.49	6.6%
1635013 551092 BAND EQUIPMENT	4,000	0	4,000	341.40	2,495.44	1,163.16	70.9%
1635013 551093 BAND SUPPLIES &	1,500	0	1,500	.00	.00	1,500.00	.0%
1635013 5518 WOOD TECH SUPPLIES	5,600	0	5,600	.00	.00	5,600.00	.0%
1635053 STUDENT BODY - HS - CURRIC							
1635053 551086 AWARDS, OTHER, H	2,920	0	2,920	.00	100.00	2,820.00	3.4%
1635053 5517 GRAPHIC SUPPLIES H	9,086	0	9,086	.00	5,018.99	4,067.01	55.2%
1635053 5526 CURRICULUM COMPETI	11,000	0	11,000	465.00	358.00	10,177.00	7.5%
1641099 O&P - HS							
1641099 511192 SALARIES CUSTODI	387,898	7,238	395,136	121,428.00	273,708.00	.00	100.0%

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ACCOUNTS FOR: 01 GENERAL FUND	ORIGINAL APPROP	TRANSFERS/ ADJUSTMENTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
1641099 5211 LIGHTS/POWER HIGH	156,633	0	156,633	12,193.51	43,795.06	100,644.43	35.7%
1641099 5214 HEATING FUEL, HIGH	59,500	0	59,500	7,265.63	82,234.37	-30,000.00	150.4%
1641099 5231 WATER, HIGH SCHOOL	14,000	0	14,000	3,386.42	.00	10,613.58	24.2%
1641099 5232 SEWER USE CHARGE,	7,500	0	7,500	7,504.44	.00	-4.44	100.1%
1641099 5450 SUPPLIES CUSTODIAL	22,625	0	22,625	11,793.64	253.53	10,577.83	53.2%
1642099 MAINT OF PLANT - HS							
1642099 5430 BLDG REPAIRS/IMPRO	65,000	0	65,000	31,746.65	3,849.79	29,403.56	54.8%
1711099 SCHOOL COMMITTEE							
1711099 5301 LEGAL NOTICES	1,000	0	1,000	.00	.00	1,000.00	.0%
1711099 5304 CENSUS	750	0	750	.00	.00	750.00	.0%
1711099 5306 LEGAL SERVICES	22,000	0	22,000	3,955.00	18,045.00	.00	100.0%
1711099 5732 SCHOOL COMMITTEE D	13,000	3,407	16,407	14,507.00	1,900.00	.00	100.0%
1712099 SUPERINTENDENT'S OFFICE							
1712099 511151 SUPERINTENDENT'S	170,000	6,800	176,800	54,400.00	122,400.00	.00	100.0%
1712099 511181 SECY TO SUPT & S	60,840	4,629	65,469	20,033.49	43,593.84	1,841.55	97.2%
1712099 5344 SUPERINTENDENT'S P	5,500	0	5,500	3,079.05	.00	2,420.95	56.0%
1712099 5421 SUPERINTENDENT'S S	3,500	0	3,500	1,882.83	573.55	3,043.62	44.7%
1712099 5732 SUPERINTENDENT'S D	3,000	0	3,000	3,781.54	.00	-781.54	126.1%
1712099 5733 SUPERINTENDENT'S P	350	0	350	5,112.93	.00	-4,762.93	1460.8%
1712099 5737 SUPERINTENDENT PRO	1,500	0	1,500	6,502.52	.00	-5,002.52	433.5%
1714099 ADMINISTRATION SUPPORT							
1714099 511154 BUSINESS ADMININ	126,608	4,431	131,039	40,319.68	90,719.28	.00	100.0%
1714099 511182 PAYROLL BUSINESS	56,135	16,973	73,108	22,494.80	50,613.30	.00	100.0%
1714099 511183 AP BUSINESS ASSI	64,890	6,610	71,500	22,000.00	49,500.00	.00	100.0%
1714099 5127 DISTRICTWIDE SITE	17,000	0	17,000	1,145.00	.00	15,855.00	6.7%
1714099 5129 OTHER STIPENDS	13,500	0	13,500	861.52	1,522.98	11,115.50	17.7%
1714099 5300 CONTRACTED SERVICE	13,514	0	13,514	.00	.00	13,514.00	.0%
1714099 5304 ANNUAL AUDIT	4,000	0	4,000	.00	.00	4,000.00	.0%
1714099 5421 OFFICE SUPPLIES	250	-230	20	.00	.00	20.00	.0%
1714099 5424 COMPUTER SUPPLIES	100	0	100	.00	.00	100.00	.0%
1714099 5710 BUSINESS ADMINISTR	100	0	100	.00	.00	100.00	.0%
1714099 5732 BUSINESS ADMINISTR	850	0	850	.00	.00	850.00	.0%

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ACCOUNTS FOR: 01 GENERAL FUND	ORIGINAL APPROP	TRANSFERS/ ADJUSTMENTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
1714099 5786 BUS MGR. PROF.DEVE	1,500	230	1,730	1,730.00	.00	.00	100.0%
1714510 ADMINISTRATIVE TECHNOLOGY							
1714510 511191 TECH SUPPORT/MAI	184,878	5,547	190,425	58,592.32	131,832.72	.00	100.0%
1714510 5711 NETWORK TECH TRAVE	664	0	664	.00	.00	664.00	.0%
1721008 SUPERVISORY - SPECIAL ED							
1721008 511152 DIR. OF PUPIL SE	110,000	8,500	118,500	36,461.52	82,038.42	.00	100.0%
1721008 511184 SECRETARIES' SAL	48,000	3,570	51,570	16,262.40	35,307.72	.00	100.0%
1721008 512077 PHYSICAL THERAPY	0	0	0	7,052.06	77,763.18	-84,815.24	100.0%
1721008 512078 CLINICAL SERVICE	117,686	4,706	122,392	18,829.60	103,562.80	.00	100.0%
1721008 5129 BEYOND SCHOOL DAY	10,000	0	10,000	1,757.05	.00	8,242.95	17.6%
1721009 SUPERVISORY - CURRICULUM							
1721009 511153 ASST. SUPERINTEN	158,000	4,740	162,740	50,073.84	112,666.14	.00	100.0%
1721009 511184 SECRETARY TO ASS	16,000	8,193	24,193	5,077.00	.00	19,115.96	21.0%
1721009 5323 ELE TRANSLATORS	20,000	0	20,000	.00	18,700.00	1,300.00	93.5%
1721009 5421 ASST. SUPERINTENDE	1,500	0	1,500	.00	15.23	1,484.77	1.0%
1721009 5510 ELL TEACHING SUPPL	4,000	0	4,000	.00	619.85	3,380.15	15.5%
1721009 5520 ELL TESTING SUPPL	800	0	800	.00	.00	800.00	.0%
1721009 5713 ELL STAFF TRAVEL	100	0	100	.00	.00	100.00	.0%
1721009 5732 ASST. SUPERINTENDE	1,000	0	1,000	.00	.00	1,000.00	.0%
1721009 5733 ASST. SUPER. PUBLI	500	0	500	29.00	.00	471.00	5.8%
1721009 5738 ASST. SUPER PROF D	1,500	0	1,500	.00	1,200.00	300.00	80.0%
1721010 SUPERVISORY - TECHNOLOGY							
1721010 511155 DIRECTOR OF TECH	110,210	3,031	113,241	34,843.36	78,397.56	.00	100.0%
1721010 511157 DISTRICT DATA CO	64,718	0	64,718	10,961.55	39,461.58	14,294.86	77.9%
1721010 5421 DIR. OF TECHNOLOGY	7,500	0	7,500	.00	2,601.48	4,898.52	34.7%
1721010 5734 DIRECTOR OF TECH D	900	0	900	440.00	315.00	145.00	83.9%
1721010 5738 DIR.TECH PROF DEV	1,500	0	1,500	.00	.00	1,500.00	.0%
1721012 SUPERVISORY - ATHLETICS							
1721012 5344 ATHLETIC DIRECTOR'	300	0	300	300.00	.00	.00	100.0%

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ACCOUNTS FOR: 01	GENERAL FUND	ORIGINAL APPROP	TRANSFERS/ ADJUSTMENTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
1721012 5421	ATHLETIC DIRECTOR'	460	0	460	.00	.00	460.00	.0%
1721012 5732	ATHLETIC DIRECTOR'	300	0	300	350.00	.00	-50.00	116.7%
1721013 SUPERVISORY - FINE ARTS								
1721013 5421	FINE ARTS DIRECTOR	565	0	565	.00	.00	565.00	.0%
1721013 5710	FINE ARTS DIRECTOR'	525	0	525	.00	.00	525.00	.0%
1721013 5732	FINE ARTS DIRECTOR	135	0	135	.00	.00	135.00	.0%
1721099 SUPERVISORY - CENTRAL ADM								
1721099 511165	ATHLETIC DIRECTO	0	64,498	64,498	27,047.49	37,450.35	-.01	100.0%
1723008 SPECIAL EDUCATION TEACHERS								
1723008 511158	TEAM CHAIRPERSON	343,100	3,377	346,477	54,416.97	290,619.56	1,440.52	99.6%
1723008 511170	TEACHERS SALARIE	97,583	0	97,583	15,012.76	82,570.18	.06	100.0%
1723008 511172	SPED ABA	80,804	0	80,804	5,836.16	32,098.88	42,868.78	46.9%
1723008 511179	INSTRUCTIONAL AS	0	19,443	19,443	747.80	18,695.00	.00	100.0%
1723008 511180	SPECIALISTS	442,374	0	442,374	59,280.76	354,437.16	28,656.08	93.5%
1723008 512070	TEA SALARIES SUB	0	105	105	105.00	.00	.00	100.0%
1723008 512079	INSTRUCTIONAL AS	0	0	0	46.14	.00	-46.14	100.0%
1723008 5129	OTHER STIPENDS	10,332	0	10,332	.00	.00	10,332.00	.0%
1723010 TEACH - TECH - OTHER								
1723010 5263	COMPUTER TECH MAIN	52,762	0	52,762	35,736.28	1,950.00	15,075.92	71.4%
1723010 5312	D/W COMPUTER SOFTW	166,770	0	166,770	157,166.88	6,483.12	3,120.00	98.1%
1723099 TEACH - SW - OTHER								
1723099 511170	PRESCHOOL TEACHE	83,583	14,000	97,583	22,016.52	159,611.54	-84,045.12	186.1%
1723099 511172	PRESCHOOL SPED A	296,005	0	296,005	45,501.44	250,257.92	20,245.36	99.9%
1723099 511179	PRESCHOOL INSTRU	69,733	0	69,733	7,612.64	41,869.52	20,250.65	71.0%
1723099 511185	PRESCHOOL NURSE	44,765	53	44,818	6,895.00	37,922.50	.00	100.0%
1723099 5118	TEA. SALARIES, GRAN	0	0	0	10,428.10	107,299.60	-117,727.70	100.0%
1723099 5119	SALARIES RESERVE/P	320,075	-342,444	-22,370	.00	.00	-22,369.82	.0%
1723099 512070	PRESCHOOL SUBSTI	0	256	256	256.00	.00	.00	100.0%
1723099 512079	PRESCHOOL SUBS I	0	210	210	1,271.39	.00	-1,061.39	605.4%

TOWN OF AUBURN

YEAR-TO-DATE BUDGET REPORT



FOR 2024 13

ACCOUNTS FOR: 01 GENERAL FUND	ORIGINAL APPROP	TRANSFERS/ ADJUSTMENTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
1723099 5129 PRESCHOOL STIPENDS	0	2,750	2,750	.00	5,828.24	-3,078.24	211.9%
1723099 517007 TEACHERS' SAL.AC	65,000	0	65,000	.00	.00	65,000.00	.0%
1723509 TEACH - CURR - OTHER							
1723509 511184 SECRETARY, CURRI	0	0	0	.00	46,975.50	-46,975.50	100.0%
1723509 512071 SUBSTITUTES-SYST	6,000	0	6,000	.00	.00	6,000.00	.0%
1723509 5510 SYSTEM WIDE CLASSR	8,000	0	8,000	.00	.00	8,000.00	.0%
1723509 5712 SYSTEM-WIDE ADMIN	5,000	0	5,000	1,165.07	1,661.58	2,173.35	56.5%
1723509 5731 SYSTEM-WIDE PROFFE	8,000	0	8,000	689.40	4,470.00	2,840.60	64.5%
1723509 5732 COURSE REIMB.SYSTE	12,000	0	12,000	.00	.00	12,000.00	.0%
1724099 SYSTEMWIDE TEXTBOOKS							
1724099 5513 TEXTBOOKS-SYSTEM-W	50,000	0	50,000	.00	9,998.97	40,001.03	20.0%
1728008 PSYCHOLOGICAL SERVICES							
1728008 511159 BCBA	119,957	0	119,957	25,251.60	138,883.75	-44,178.14	136.8%
1728008 511169 SOCIAL WORKERS	178,088	0	178,088	47,711.36	261,936.62	-131,559.98	173.9%
1728008 511177 SCHOOL PSYCHOLOG	193,211	0	193,211	29,186.16	160,523.88	3,500.96	98.2%
1732099 HEALTH SVCS - SW							
1732099 512085 SALARY, NURSE, S	5,000	0	5,000	10,061.30	.00	-5,061.30	201.2%
1732099 5307 PHYSICIAN'S STIPEN	5,000	0	5,000	.00	.00	5,000.00	.0%
1732099 5329 HEALTH CONTRACTED	1,000	0	1,000	.00	.00	1,000.00	.0%
1732099 5501 HEALTH SERVICE, SU	7,000	0	7,000	3,425.86	.00	3,574.14	48.9%
1732099 5710 NURSES' S MILEAGE R	100	0	100	.00	.00	100.00	.0%
1732099 5731 NURSES' CONFERENCE	500	0	500	.00	.00	500.00	.0%
1733008 PUPIL TRANS - SW							
1733008 5330 TRANSPORTATION OF	318,785	0	318,785	76,718.40	242,066.60	.00	100.0%
1733008 5333 OUT DISTRICT SPED	126,146	0	126,146	35,228.48	198,051.00	-107,133.44	184.9%
1733099 PUPIL TRANS - SW							
1733099 5330 TRANSPORTATION OF	726,645	0	726,645	86,011.20	624,100.80	16,533.00	97.7%

TOWN OF AUBURN

YEAR-TO-DATE BUDGET REPORT



FOR 2024 13

ACCOUNTS FOR: 01 GENERAL FUND	ORIGINAL APPROP	TRANSFERS/ ADJUSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
1733099 5335 TRANSPORTATION-COM	12,000	0	12,000	.00	1,017.85	10,982.15	8.5%
1735013 STUDENT BODY - SW - FN ARTS							
1735013 512070 MUSIC STAFF DUTI	3,000	0	3,000	.00	.00	3,000.00	.0%
1735013 5129 MUSIC STIPENDS	8,000	0	8,000	.00	.00	8,000.00	.0%
1735013 551086 AWARDS, OTHER, F	1,200	0	1,200	.00	.00	1,200.00	.0%
1735013 551087 TRANS. & REGISTR	15,000	0	15,000	.00	12,670.00	2,330.00	84.5%
1735013 5526 FINE ARTS' EQUIP.	6,000	0	6,000	1,722.98	3,660.00	617.02	89.7%
1741099 O&P - SW							
1741099 513092 SALARIES CUSTODI	10,000	0	10,000	.00	.00	10,000.00	.0%
1741099 5211 LIGHTS/POWER CENTR	18,600	0	18,600	141.08	2,960.41	15,498.51	16.7%
1741099 5214 HEATING FUEL, CENT	20,570	0	20,570	250.00	20,320.00	.00	100.0%
1741099 5341 TELEPHONES	21,000	0	21,000	9,607.42	22,233.75	-10,841.17	151.6%
1741099 5450 SUPPLIES CUSTODIAL	1,500	0	1,500	.00	4,473.89	-2,973.89	298.3%
1742099 MAINT OF PLANT - SW							
1742099 511191 MAINTENANCE MEN	0	26,410	26,410	8,126.16	18,283.86	.00	100.0%
1742099 511197 MAINTENANCE MECH	25,640	-25,640	0	.00	.00	.00	.0%
1742099 511198 FACILITY DIRECTO	117,468	4,111	121,579	37,408.96	84,170.16	.00	100.0%
1742099 5129 OTHER STIPENDS	500	0	500	.00	.00	500.00	.0%
1742099 5262 EQUIPMENT REPAIRS	8,000	0	8,000	.00	.00	8,000.00	.0%
1742099 5263 EQUIP SVC CONTRACT	80,000	0	80,000	59,347.49	34,289.99	-13,637.48	117.0%
1742099 5264 FIRE EXTINGUISHER	3,000	0	3,000	6,152.20	3,152.20	-3,152.20	205.1%
1742099 5331 BUILDING SECURITY	15,000	0	15,000	7,764.49	9,626.95	-2,391.44	115.9%
1742099 5430 BLDG REPAIRS/IMPRO	10,000	0	10,000	1,011.89	4,709.84	4,278.27	57.2%
1742099 5480 TRUCK GAS & MAINT	25,000	0	25,000	1,589.24	7,156.08	16,254.68	35.0%
1742099 5583 CUSTODIAL CLOTHING	5,635	0	5,635	2,080.62	1,419.38	2,135.00	62.1%
1742099 5710 MAINT MEN MILEAGE	2,000	0	2,000	.00	.00	2,000.00	.0%
1755099 OTHER FIXED CHARGES							
1755099 511190 CROSSING GUARDS	44,000	0	44,000	7,007.10	30,599.83	6,393.07	85.5%
1791008 PROGRAM W/MA PUBLIC SPED							
1791008 5320 TUITION MASS. PUBL	14,976	452	15,428	342.84	15,084.96	.00	100.0%

TOWN OF AUBURN

YEAR-TO-DATE BUDGET REPORT



FOR 2024-13

ACCOUNTS FOR: 01 GENERAL FUND	ORIGINAL APPROP	TRANSFERS/ ADJUSTMENTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
1793008 PROGRAM W/NON-PUBLIC SPED							
1793008 5322 TUITION, NON-PUBLI	162,200	-452	161,748	.00	120,229.61	41,518.83	74.3%
1794008 COLLABORATIVE PAYMENTS SPED							
1794008 5321 TUITION, SPED COLL	310,195	0	310,195	15,282.05	243,759.76	51,153.13	83.5%
1822011 PRINCIPAL - SR							
1822011 511160 PRINCIPALS' SALA	242,378	12,264	254,642	78,351.44	176,290.74	.00	100.0%
1822011 511184 SECRETARIES' SAL	80,012	0	80,012	16,363.01	63,598.38	50.86	99.9%
1822011 5344 POSTAGE, SWANSON R	600	0	600	500.00	500.00	-400.00	166.7%
1822011 5421 PRINCIPALS' SUPPLI	3,000	0	3,000	378.95	1,159.29	1,461.76	51.3%
1822011 5422 PRINTING SUPPLIES	11,500	0	11,500	2,889.57	130.88	8,479.55	26.3%
1822011 5734 DUES, PRINCIPALS,	2,250	0	2,250	1,540.42	.00	709.58	68.5%
1822011 5737 PRINC. PROF. DEVELOP	3,000	0	3,000	1,549.00	.00	1,451.00	51.6%
1823008 SWANSON RD SCHOOL SPED							
1823008 511170 SPED TEACHERS' S	499,765	-68,874	430,891	60,833.61	383,437.89	-13,380.31	103.1%
1823008 511172 SPED ABA SWANSON	100,253	67,072	167,325	22,217.44	144,866.62	240.62	99.9%
1823008 511179 SPED INSTR ASST.	164,268	-48,831	115,437	20,324.75	145,720.96	-50,608.98	143.8%
1823008 512070 SPED SUB TEACHER	6,500	0	6,500	1,953.00	.00	4,547.00	30.0%
1823008 512079 SPED INSTR ASST	5,000	0	5,000	550.00	.00	4,450.00	11.0%
1823008 512080 LONG TERM SUBSTI	0	48,815	48,815	.00	.00	48,814.50	.0%
1823051 TEACH - SR - ELEM ED							
1823051 5100 ELL TUTOR	55,762	0	55,762	4,916.92	27,043.06	23,801.92	57.3%
1823051 511170 TEACHERS' SALARI	2,269,750	0	2,269,750	336,033.43	1,893,647.08	40,069.49	98.2%
1823051 511172 MATH PARAPROFESS	44,519	0	44,519	.00	21,354.06	23,164.45	48.0%
1823051 511179 INSTRUCTIONAL AS	47,276	0	47,276	8,562.69	59,906.66	-21,193.74	144.8%
1823051 511180 SPECIALISTS SWAN	611,861	0	611,861	95,855.30	516,026.06	-20.36	100.0%
1823051 512070 TEA. SALARIES, S	38,000	0	38,000	5,453.41	.00	32,546.59	14.4%
1823051 512079 INSTR. ASST. SUB	9,600	0	9,600	.00	.00	9,600.00	.0%
1823051 512080 LONG TERM SUBSTI	0	0	0	5,857.74	42,956.76	-48,814.50	100.0%
1823051 5126 TEACHER IN CHARGE	5,457	1,819	7,276	873.12	6,402.88	.00	100.0%

TOWN OF AUBURN

YEAR-TO-DATE BUDGET REPORT



FOR 2024 13

ACCOUNTS FOR: 01 GENERAL FUND	ORIGINAL APPROP	TRANSFERS/ ADJUSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
1823051 5127 AFTER SCHOOL PROGR	9,500	0	9,500	600.00	.00	8,900.00	6.3%
1823051 5128 TECHNOLOGY STIPEND	2,150	0	2,150	.00	.00	2,150.00	.0%
1823051 5129 OTHER STIPENDS SWA	21,449	0	21,449	2,772.61	10,973.44	7,702.95	64.1%
1823051 5425 MUSIC SUPPLIES SWA	2,000	0	2,000	699.50	141.94	1,158.56	42.1%
1823051 5440 PHYSICAL ED SUPPLI	2,000	0	2,000	.00	.00	2,000.00	.0%
1823051 5510 SUPPLIES, CLASSRM,	16,900	0	16,900	15,250.03	1,891.91	-241.94	101.4%
1823051 5514 504 SUPPLIES SWANS	750	0	750	.00	.00	750.00	.0%
1823051 5518 ART SUPPLIES SWANS	2,000	0	2,000	.00	1,998.19	1.81	99.9%
1823051 5521 AFTER SCHL PROGRAM	3,000	0	3,000	75.75	.00	2,924.25	2.5%
1823051 5710 MILEGAE REIMB, TEA	100	0	100	.00	.00	100.00	.0%
1825051 LIBRARY - SR							
1825051 5587 LIBRARY SUPPLIES S	3,500	0	3,500	.00	43.80	3,456.20	1.3%
1826051 AUDIO/VISUAL - SR							
1826051 5515 SUPPLIES, AUDIOVIS	4,000	0	4,000	.00	.00	4,000.00	.0%
1827054 GUIDANCE - SR							
1827054 511176 GUIDANCE SALARIE	236,094	0	236,094	31,907.36	175,890.66	28,295.98	88.0%
1827054 5511 GUIDANCE SUPPLIES,	2,250	0	2,250	560.17	.00	1,689.83	24.9%
1832099 HEALTH SVCS - SR							
1832099 511185 SALARY, NURSE, S	86,543	88,115	174,658	23,256.80	71,793.70	79,607.50	54.4%
1832099 511186 LPN TO 1 SWANSON	41,129	0	41,129	5,092.67	35,379.74	656.84	98.4%
1841099 O&P - SR							
1841099 511192 SALARIES CUSTODI	155,159	113	155,272	47,832.87	107,496.00	-56.87	100.0%
1841099 5211 LIGHTS/POWER SWANS	76,250	0	76,250	334.41	6,706.15	69,209.44	9.2%
1841099 5214 HEATING FUEL, SWAN	32,356	0	32,356	4,494.43	27,861.82	.00	100.0%
1841099 5231 WATER, SWANSON ROA	8,000	0	8,000	225.00	.00	7,775.00	2.8%
1841099 5232 SEWER USE CHARGE S	3,000	0	3,000	2,752.35	.00	247.65	91.7%
1841099 5450 SUPPLIES CUSTODIAL	11,625	0	11,625	12,115.08	330.24	-820.32	107.1%
1842099 MAINT OF PLANT - SR							
1842099 5430 BLDG REPAIRS/IMPRO	20,000	0	20,000	6,159.09	8,529.81	5,311.10	73.4%

TOWN OF AUBURN

YEAR-TO-DATE BUDGET REPORT



FOR 2024 13

ACCOUNTS FOR:	GENERAL FUND	ORIGINAL APPROP	TRANSFERS/ADJUSTMENTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
TOTAL GENERAL FUND		30,132,276	0	30,132,276	5,422,502.35	23,498,499.53	1,211,274.12	96.0%
TOTAL EXPENSES		30,132,276	0	30,132,276	5,422,502.35	23,498,499.53	1,211,274.12	

TOWN OF AUBURN

YEAR-TO-DATE BUDGET REPORT



FOR 2024 13

	ORIGINAL APPROP	TRANSFERS/ ADJUSTMENTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
GRAND TOTAL	30,132,276	0	30,132,276	5,422,502.35	23,498,499.53	1,211,274.12	96.0%

** END OF REPORT - Generated by Cecelia Wirzbicki **

Auburn Public Schools FY24 Budget Transfers - For SC Information and Approval October 30, 2023

Transfers Between Same Series					
Account Number	Function Code	Name	From	To	Rationale - Comment
1123008-511170	2000	Bryn Mawr Sped Teachers	1,388.64		
1123008-511172	2000	Bryn Mawr Sped ABA	16,578.66		
1122011-511184	2000	Bryn Mawr Secretary Salary		300.00	To cover contractual obligation
1123008-511179	2000	Bryn Mawr Sped IA Salaries		17,661.33	To cover contractual obligation
1123051-511179	2000	Bryn Mawr Instructional Asst		5.97	To cover an overage in the line
1123008-511172	2000	Bryn Mawr Sped ABA	12,923.71		
1123051-5100	2000	Bryn Mawr ELL Tutor	4,393.31		
1123051-511170	2000	Bryn Mawr Teacher Salaries	951.71		
1123051-511180	2000	Bryn Mawr Specialists	22.57		
1124051-5513	2000	Bryn Mawr Textbooks	1,000.00		
1423051-511170	2000	Pakachoag Teacher Salaries	3,691.40		
1423051-511179	2000	Pakachoag Instructional Asst	241.38		
1423051-511180	2000	Pakachoag Specialists	22.49		
1623008-511179	2000	AHS Sped Instructional Asst.	1,000.00		
1623053-511170	2000	AHS Teacher Salaries	38,493.41		
1423008-511170	2000	Pakachoag Sped Teachers		31,852.16	To cover contractual obligation
1423008-511172	2000	Pakachoag Sped ABA		30,760.90	To cover contractual obligation
1423051-5129	2000	Pakachoag Other Stipends		126.92	To cover contractual obligation
1523052-5100	2000	AMS ELL Tutor	3,280.23		
1523052-511180	2000	AMS Specialists	2,794.81		
1623008-511179	2000	AHS Sped Instructional Asst	15,045.69		
1523008-511170	2000	AMS Sped Teachers		252.56	To cover contractual obligation
1523008-511172	2000	AMS Sped ABA		391.08	To cover contractual obligation
1523052-511170	2000	AMS Teacher Salaries		15,274.43	To cover contractual obligation
1523052-511179	2000	AMS Instructional Assistants		747.80	To cover contractual obligation
1523052-5129	2000	AMS Other Stipends		3,954.86	To cover contractual obligation
1622011-511184	2000	AHS Secretaries		500.00	To cover contractual obligation
1623053-511170	2000	AHS Teacher Salaries	72,137.19		
1623053-512079	2000	AHS Instructional Asst. Subs		600.00	To cover contractual obligation
1623053-5129	2000	AHS Other Stipends		777.52	To cover contractual obligation
1623053-5510	2000	AHS Classroom Supplies		72.08	To cover for overage in line
1723099-5119	2000	Teachers' Salary Reserves		22,369.82	To cover over expenditure to this line
1723099-512079	2000	Preschool Sub IA		1,061.39	To cover contractual obligation
1723099-5129	2000	Preschool Stipends		3,078.24	To cover contractual obligation
1728008-511159	2000	BCBA		44,178.14	To cover contractual obligation
1632099-511186	3000	AHS LPN 1:1	3,635.24		
1832099-511185	3000	SWIS Nurse Salary	79,607.50		
1132099-511185	3000	Bryn Mawr Nurse Salary		0.10	To cover an overage in the line
1532099-511186	3000	AMS Nurse Salary		78,181.34	To cover contractual obligation
1732099-512085	3000	Nurse Substitute Salaries		5,061.30	To cover cost of necessary nurse substitutes
1712099-5421	1000	Superintendent's Supplies	781.54		
1712099-5732	1000	Superintendent's Dues		781.54	To cover an overage in the line
1721012-5421	3000	Athletic Director Supplies	50.00		
1721012-5732	3000	Athletic Director Dues		50.00	To cover an overage in the line
1822011-5422	2000	SWIS Printing Supplies	400.00		
1822011-5344	2000	SWIS Postage		400.00	To cover an overage in the line

Auburn Public Schools FY24 Budget Transfers - For SC Information and Approval October 30, 2023

1622011-5422	2000	AHS Printing	1,100.00		
1623053-5510	2000	AHS Classroom Supplies		1,100.00	To cover an overage in the line
1823051-5440	2000	SWIS Physical Ed Supplies	1,000.00		
1825051-5587	2000	SWIS Library Supplies	1,000.00		
1823051-5510	2000	SWIS Classroom Supplies		2,000.00	To cover an overage in the line
1825051-5587	2000	SWIS Library Supplies	500.00		
1822011-5344	2000	SWIS Postage		500.00	To cover an overage in the line
1426051-5515	2000	Pakachoag Audio Visual	150.00		
1422011-5421	2000	Pakachoag Principal Office Supplies		150.00	To cover an overage in the line
1424051-5513	2000	Pakachoag Textbooks	1,000.00		
1423051-5510	2000	Pakachoag Classroom Supplies		1,000.00	To cover an overage in the line
1823008-511172	2000	SWIS Sped ABA	240.62		
1823051-5100	2000	SWIS ELL Tutor	23,801.92		
1823051-511170	2000	SWIS Teacher Salaries	38,238.34		
1823051-511172	2000	SWIS Math Paraprofessional	23,164.45		
1823008-511170	2000	SWIS Sped Teachers'		13,380.31	To cover contractual obligation
1823008-511179	2000	SWIS Sped Instructional Assts.		50,608.98	To cover contractual obligation
1823051-511179	2000	SWIS Instructional Assts		21,193.74	To cover contractual obligation
1823051-511180	2000	SWIS Specialists		20.36	To cover an overage in the line
1823051-5510	2000	SWIS Classroom Supplies		241.94	To cover an overage in the line

Transfers Between Different Series					
Account Number	Function Code	Name	From	To	Rationale - Comment
1742099-5262	4000	Equipment Service Repairs	8,000.00		
1441099-511192	4000	Pakachoag Custodial Salaries	3,499.80		
1623008-511179	2000	AHS Sped Instructional Asst.	40,108.39		
1742099-5710	4000	Maintenance Men Mileage	2,000.00		
1141099-5232	4000	Bryn Mawr Sewer		595.70	To cover increased costs of sewer fees
1141099-5450	4000	Bryn Mawr Custodial Supplies		210.68	To cover additional supplies needed for building
1142099-5430	4000	Bryn Mawr Building Repairs		6,630.48	To cover necessary building repair costs
1441099-5232	4000	Pakachog Sewer		831.17	To cover increased costs of sewer fees
1441099-5450	4000	Pakachoag Custodial Supplies		5,782.27	To cover additional supplies needed for building
1541099-5232	4000	AMS Sewer		1,484.27	To cover increased costs of sewer fees
1541099-5450	4000	AMS Custodial Supplies		4,195.81	To cover additional supplies needed for building
1641099-5232	4000	AHS Sewer		4.44	To cover increased costs of sewer fees
1741099-5341	4000	Telephones District Wide		10,841.17	To cover additional telephone costs and increases
1741099-5450	4000	Supplies Custodial Central Office		2,973.89	To cover additional supplies needed for building
1742099-5263	4000	Equipment Service Contracts		13,637.48	To cover increasing costs of equipment service contracts
1742099-5264	4000	Fire Extinguisher		3,152.20	To cover increased costs for fire extinguisher maintenance
1742099-5331	4000	Building Security		2,391.44	To cover cost of additional security needs
1841099-511192	4000	SWIS Custodial Salaries		56.87	To cover an overage in line
1841099-5450	4000	SWIS Custodial Supplies		820.32	To cover additional supplies needed for building